

**Minutes of the YCBA Management Board (MB) Meeting held at the Radisson Hotel,  
York on Saturday 8th June 2024 at 12.50 pm**

Present: David Guild (Chair - DG), Nick Woolven (NW), Lesley Millet (LM), Ron Millet (RM), Robin Jepson (RJ), Pauline Stout (PS) and Mark Dunkley (MD).

**1. Apologies for absence and declarations of interest** – Dani Hyman (DH), Stephen Cordingley (SC) and Ruth Kerr (RK). There were no declarations of interest.

**2. Previous Minutes**

Approval of the minutes of the previous MB meeting on 15th May 2024 was deferred until the next meeting. **Open.**

**3. Co-option of members to fill vacancies**

It was agreed to co-opt DH as Secretary for 2024-25.

It was noted that no nominations had been received for the positions of member with responsibility for women's interests, and member with responsibility for the interests of ethnic minorities. It was agreed that approaches will be made to two YCBA members with relevant experience and qualifications to fill these positions. **Action - PS and MD.**

It was also noted that the MB has an upper limit of 11 members. However, a standing invitation could be given to one person to attend and participate in Board meetings without voting rights. **Open.**

**4. Appointment of committees for 2024-25**

The following committees were reappointed for 2024-25 with no changes in their membership, as recorded on the Official Documents page of the YCBA website. Tournament Committee, Disciplinary Committee, Conduct Committee, Bridge Development Committee, Yorkshire League Committee, Selection Committees A and B, Grants Committee.

The Diversity, Inclusion and Equality Committee was appointed - its members are RM (chair), RK and RJ. It was agreed that, when appointed, the members with responsibility for women's interests and the interests of ethnic minority groups will join this committee

The Festival of Bridge Steering Group was appointed as a YCBA committee - its members are MD (Chair), DG, LM, PS and RK.

Committee Chairs are responsible for ascertaining that members are ready and willing to continue for 2024-25. **Closed.**

**5. Terms of Reference of Committees**

The terms of reference of the following committees will remain unchanged from the last review in 2021

Tournament Committee, Disciplinary Committee, Conduct Committee, Bridge Development Committee, Yorkshire League Committee, Selection Committees A and B, Grants Committee.

The Chairs of the Grants Committee, Diversity Inclusion and Equality Committee and the Festival of Bridge Steering Group will submit the wording of the proposed Terms of Reference of their respective committees for 2024-25, for approval by the MB at its next meeting. **Action DG, Md, RM. Open.**

(Note: the Terms of Reference of all Committees will be uploaded onto the Official Documents page of the website).

**6. Membership Secretary**

It was agreed that SC will continue as Membership Secretary. **Closed**

**7. EBU Shareholders**

It was agreed that NW, LM, DG and PS will continue as EBU Shareholders. **Closed.**

**8. Date of next meeting** - Wednesday 14th August 2024 at 4.30 pm by zoom video conference.