

YCBA COMMITTEE TERMS OF REFERENCE

- 1) **Management Board** - As defined by the constitution
- 2) **Tournament Committee**
 - To oversee the arrangements for all one day and simultaneous pairs competitions
 - To determine and publish the annual calendar of events
 - To undertake the organisation of events of more than one day duration currently; Yorkshire Congress, Great Northern Swiss Pairs, Harrogate Spring Congress and Easter Festival
 - To designate individuals to plan and organise competitions
- 3) **Conduct Committee (Constitutional)**
 - To investigate any complaints relating to the conduct of members arising from YCBA competitions referred either from the Tournament Director or referred from the Chairman or Secretary received directly from members.
 - To determine whether any complaint should be referred to the Disciplinary Committee
 - To consider any disciplinary issues referred from affiliated clubs and as appropriate to investigate the issue and/or refer it to the Discipline Committee for determination.
- 4) **Disciplinary Committee (Constitutional)**
 - To consider any referrals from the Conduct Committee including those originating as a referral from an affiliated club.
 - To determine any sanctions to be imposed arising from improper conduct
- 5) **Bridge Development Committee**
 - To oversee the teaching and promotion of bridge in conjunction with nationally led initiatives
 - To formulate an annual budget for approval by the management board and manage accordingly
 - To facilitate appropriate specific projects as identified by the Management Board
 - To oversee the development and maintenance of the Learnbridge website
- 6) **Yorkshire League Committee**
 - To determine the arrangements for the structure of the Yorkshire League and the Online Yorkshire League
 - To consider any issues arising from Yorkshire League and Online Yorkshire League matches relating to playing conditions and where the current league rules provide for discretion to be exercised.

Note: the Yorkshire League Committee reports to the Tournament Committee
- 7) **Selection Committees**
 - To select and arrange for county matches as designated including travel and accommodation.
 - To review performance in order to inform subsequent selection.
- 8) **Grants Committee**

At its meeting on 8th June 2024 the Management Board decided that the Terms of Reference of the Grants Committee for 2024-25 are to be agreed by the members of that Committee and submitted for approval by the Management Board at its next meeting
- 9) **Diversity, Inclusion and Equality Committee**
 - To investigate and establish what is considered best practice in managing issues of diversity, inclusion and equality.
 - Its work shall include the collection of information and the offers of advice, guidance and support both for YCBA activities and to the management of its affiliated clubs.

Note: the above terms of reference are provisional and may be amended or added to.

10) Festival of Bridge Steering Group

- to approve spend and funding to affiliated clubs on Festival-related activities;
- to deliver a marketing campaign to publicise the Festival In Yorkshire
- to organise events to celebrate the Festival;
- to provide support to bridge clubs who are putting on their own Festival events.
- to encourage non-affiliated bridge clubs and groups of bridge players to become involved with the Festival
- to encourage bridge clubs and participants in events to make donations to Cancer Research and provide information on how donations can be made

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