

**Minutes of the YCBA Board Meeting held by Zoom  
on Wednesday 5th July 2022 at 7pm**

Present: Nick Woolven (NW), Lesley Millet (LM), Ron Millet (RM), Robin Jepson (RJ), Pauline Stout (PS), Stephen Cordingley (SC), David Guild (DG), Mark Dunkley MD), Ruth Kerr (RK)

**1. Apologies for absence and declarations of interest** – Checked and Recorded as none

1a. **New Board Members** NW welcomed Mark Dunkley and Ruth Kerr to the YCBA Board

**Previous Minutes**

**2a) Board Meeting of 24<sup>th</sup> May** – RJ noted that the draft minutes omitted the YCBA Discrimination Review update and this needed to be added. Otherwise, minutes are approved. **Closed**

**2b) Draft Minutes of 2023 June AGM** – Minutes approved. **Closed**

**3) To consider any urgent items from the AGM -**

**Dual Signatories :**

Following a question by Daryl Kayes, the Board are to investigate online banking and dual signatures for payments at or above an agreed ceiling (presently £2,500). The Board to update members at the next Members' Meeting in November 2023.

The Board considered this question. Online banking is already used. The widespread adoption of dual signatures was felt to be unworkable for Tournament administration. The current ceiling for double signatures was agreed to be kept at £2,500. Additionally, all substantial payments outside budgeted Tournament expenditure to be notified via Officer email. Where discretionary payments are made, such as Club Grants, a documented payment approval audit trail is required. The Board noted that the YCBA has a full audit annually of our YCBA Accounts. **Closed**

This response is to be included on the Agenda of the Members' Meeting in November **Open**

**4) Board Roles**

Rowena White was confirmed continuing as County Youth Officer. **Closed**

DG requested that a new person be found to be Membership Secretary but offered to cover the interim to appointment. **Open**

**5) To consider Chair/joint Chair proposal**

It was agreed to split the Chair role into two Co-Chairs.

Nick Woolven to concentrate upon all matters of competitive bridgeplay including Tournaments, Leagues, Selection and disciplinary issues.

David Guild to concentrate on development matters including recruitment, teaching and communication issues. **Closed**

**6) To review membership of committees and terms of reference**

The main committee changes agreed were:

Bridge Development Committee - On Mark Dunkley and Ruth Kerr. Off NW and Rowena White

Grants Committee- On Mark Dunkley

Also, the standing Appeals Committee to be stepped down and to be convened when an appeal is formally raised and not prior resolved (rare).

A fully updated participant list of YCBA Committees for 2023-4 was promptly entered onto the YCBA website by RJ for member viewing. **Closed**

**7) Dimmie Fleming award(s) for 2023**

The Board agreed to forward to the EBU Lesley Millet for the Yorkshire candidate in 2023. NW to action. **Open**

**8) Oliver Cowan's Virtual Bridge Club –**

The Board discussed and regretted the move of OC's Club to Lancashire. The YCBA contract and payments outstanding discussions to be closed. **Closed**

**9) E-mail systems**

To confirm that Pianola emails from the YCBA are now correctly authored **Open**

**10) YCBA computers and Fast Net platform**

NW to follow up with Phil Godfrey re return of the YCBA laptop. **Open**

Fast Net Server – access to control panel and DB. Jim Edwards has agreed to manage this for the YCBA but has been unable to gain access to the system **Open**

**11) Update on grants committed**

LM confirmed that grants are committed to five clubs to date with total value of £4,000. **Closed**

**12) Confirm congresses for 2023/24**

Provisional congresses are three to be run by the YCBA on behalf of the EBU - GNSP, Harrogate Spring Congress and Northern Easter Festival, the dates for which are to be decided by the EBU.

CF to next meeting for EBU confirmation **Open**

**13) YCBA Discrimination Review**

A review committee to be formed of YCBA member(s) and possible external members.

NW to sound out an identified possible YCBA member.

LM to sound out an identified external person experienced in this field.

RM and RJ to draw up draft Terms of Reference for the review. **Open**

**AOB**

LM raised the problem of EBU dates clash with religious holidays. This was agreed to be raised as a matter for Tournament Committee discussion. **Open**

**16) Date of next meeting - 28 Sept at 7pm**

