

## **Minutes of the Virtual YCBA Management Board meeting held on Tuesday 28 July 2020 commencing at 7.00 pm.**

**PRESENT:** N Woolven (Chair), P Godfrey (Vice-Chair), J Staniforth (Secretary), L Millet (Treasurer), R Jepson (Assistant Secretary) S Davies (Tournament Secretary, D Guild, J Hayton and P Stout.

On opening the meeting the Chairman addressed the Board by outlining that due to the current unprecedented situation being faced there was a need for the Board to work proactively together to develop new initiatives sometimes at short notice. This would require a more flexible approach outside of the boundaries that had been established previously. It was recognised that a more timely response of officers was needed when issues arose and this would now be enacted to ensure the smooth running of the Board.

### **1) Apologies for absence and declarations of interest**

There were no apologies for absence and no declarations of interest at this point.

### **2) Minutes of the meeting held on 23 June 2020 and the draft AGM Minutes of 18 July 2020.**

These were agreed as a correct record for signing at the next available opportunity and for uploading to the website.

### **3) Items arising from the AGM**

#### **a) Advice on reopening clubs**

A link to the EBU website had been created to enable easy access to the clubs forum section to be accessed and for clubs to post information. Whilst many clubs were drawing up plans as to how face to face bridge could re-commence at the present time there was no timescale for the return of face to face bridge other than a local bridge holiday company that was believed to be re-commencing in the near future.

#### **b) Website maintenance**

For the present time information was to be forwarded to David Guild for onward transmission to the webmaster. The item would be reviewed at a future meeting.

#### **c) Data management**

P Godfrey, D Guild and J Hayton were asked to formulate a policy for the management of data.

### **4) Bank account access arrangements**

It was agreed that N Woolven and P Godfrey would be provided with access details and facility to make payments in the absence of the treasurer. The Competitions Secretary was able to access the competition account on a 'read only' basis.

### **5) Appointments of County Youth Officer and Membership Secretary**

Phil Morrison had denoted his intention previously to relinquish the County Youth Officer role and had recently advised that he was relocating. Pauline Stout was asked to approach an individual who had recently won an EBU award if she would be willing to accept the role. David Guild was reappointed as Membership Secretary.

### **6) Review of committees, membership of committees and terms of reference**

The Chairman's proposal to amalgamate the Tournament Committee and Bridge Development Committee was agreed in view of the current circumstances and membership of the committees would remain unchanged other than to note that the online events co-ordinator did not wish to serve on any formal committees.

**7) EBU Shareholders**

The existing shareholders of N Woolven, J Staniforth, L Millet and D Guild were confirmed.

**8) Co-option to the Management Board Vacancy**

It was agreed that an approach be made to a member who had attended the AGM and was a BBO director of a Virtual Club. In the event that the offer was not accepted an approach is made to a member who was also a BBO Director of a Virtual Club. .

**9) Attendance at Board Meetings**

It was agreed that the attendance of P Mason, and R Millet continue based on the criteria laid down at previous meetings and that persons be invited to Board meetings as and when required.

**10) Date and Time of Next Meeting.**

The next meeting to be held on Tuesday 18 August 2020, to discuss the draft Strategy document circulated previously by John Hayton

That further Board meetings be held on the last Tuesday of alternate months commencing on 29 September 2020.

Signed:-----:(Chairman)

Dated:-----